



**Nominations of Officers**

**Supersedes**

Original - Standard Operating Procedure for Nominating Committee

**Job Description**

The Nominating Committee is responsible for soliciting names for Board member election.

The Nominating Committee is a volunteer activity.

**Procedure**

The following table identifies the actions to be performed and the individual or function responsible.

*Nominating Committee*

Item	Action
1.	The President shall appoint a Nominating Committee consisting of a chairperson and two members who shall submit a slate of officers to all members.
2.	Officers shall be presented at the May General meeting by the Nominating Committee. Other nominations can be taken from the floor at this time.
3.	Officers shall be voted on and installed at the June meeting per the term limits outline in the Friendship Quilters of Linthicum Guild By-laws.

**Previous Committee**

Jennifer Ash	2014, 2015
Susan Rinehart	2011